

1 10A NCAC 14E .0318 is proposed for adoption under emergency procedures as follows:

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3 **10A NCAC 14E .0318 GOVERNING AUTHORITY**

4 (a) The governing authority, as defined in Rule .0101(6) of this Subchapter, shall appoint a chief executive officer or
5 a designee of the clinic to represent the governing authority and shall define his or her authority and duties in writing.
6 This person shall be responsible for the management of the clinic, implementation of the policies of the governing
7 authority and authorized and empowered to carry out the provisions of these Rules.

8 (b) The chief executive officer or designee shall designate, in writing, a person to act on his or her behalf during his
9 or her absence. In the absence of the chief executive officer or designee, the person on the grounds of the clinic who
10 is designated by the chief executive officer or designee to be in charge of the clinic shall have access to all areas in
11 the clinic related to patient care and to the operation of the physical plant.

12 (c) When there is a planned change in ownership or in the chief executive officer, the governing authority of the clinic
13 shall notify the Division in writing of the change.

14 (d) The clinic's governing authority shall adopt operating policies and procedures that shall:

15 (1) specify the individual to whom responsibility for operation and maintenance of the clinic is
16 delegated and methods established by the governing authority for holding such individuals
17 responsible;

18 (2) provide for at least annual meetings of the governing authority, for which minutes shall be
19 maintained; and

20 (3) maintain a policies and procedures manual designed to ensure professional and safe care for the
21 patients which shall be reviewed, and revised when necessary, at least annually, and shall include
22 provisions for administration and use of the clinic, compliance, personnel quality assurance,
23 procurement of outside services and consultations, patient care policies, and services offered.

24 (e) When the clinic contracts with outside vendors to provide services such as laundry, or therapy services, the
25 governing authority shall be responsible to assure the supplier meets the same local and state standards the clinic
26 would have to meet if it were providing those services itself using its own staff.

27 (f) The governing authority shall provide for the selection and appointment of the professional staff and the granting
28 of clinical privileges and shall be responsible for the professional conduct of these persons.

29 (g) The governing authority shall be responsible for ensuring the availability of supporting personnel to meet patient
30 needs and to provide safe patient care.

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32 *History Note: Authority G.S. 143B-10; S.L. 2023-14, s. 2.4;*

33 *Emergency Adoption Eff.*